

Commissionmembers:

Lisa Carey
Nicole Dailey
Etienne Djevi
John Eichenlaub
Wayne Groff
Chelsea Holub
Edward Johnson
Michelle Manke
Lauren Peterson
Erik Tomlinson



**Human Rights,
Inclusion and
Engagement
Commission Agenda
Wednesday, July 19,
2017
City Council Chambers**

Address:
2660 Civic Center Dr.
Roseville, MN 55113

Phone:
651-792-7000

Website:
www.cityofroseville.com/hriec

1. 6:30 P.M. Call To Order/Roll Call
2. 6:35 P.M. Approval Of Minutes
- 2.I. June 21 Minutes

Documents:

[HRIEC06-21-17 DRAFT.DOC](#)

3. Approval Of Agenda
4. Public Comment On Items Not On The Agenda
5. 6:40 P.M. Receive Reports
- 5.I. Subcommittee Report - Party In The Park

Documents:

[6A. PARADE_PARTY IN PARK.DOCX](#)

- 5.II. Subcommittee Report - Youth Commissioner Applicants

Documents:

[6B. YOUTH COMMISSION APP.DOCX](#)

- 5.III. City Engagement Efforts

Documents:

[6C. CITY ENGAGEMENT EFFORTS.DOCX](#)

- 5.IV. Essay Subcommittee Report

Documents:

[6D. ESSAY CONTEST.DOCX](#)

6. 7:10 P.M. Youth Commissioner Report
7. 7:20 P.M. New Business

8. 8:00 P.M. Other New Business Or Reports

8.I. Essay Contest Discussion

Documents:

[8A. ESSAY CONTEST.DOCX](#)

8.II. Youth Commissioner Applicant Discussion

Documents:

[8B. YOUTH COMMISSION APPLICANT.DOCX](#)

8.III. Overview Of Technology Of Participation Method

Documents:

[8C. TOP FACILITATION.DOCX](#)

9. 8:10 P.M. Announcements

10. Future Agenda Items

11. 8:20 P.M. Adjournment

Public Comment is encouraged during Commission meetings. You may comment on items not on the agenda at the beginning of each meeting; you may also comment on agenda items during the meeting by indicating to the Chair your wish to speak.

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Human Rights, Inclusion and Engagement Commission
Meeting Minutes
DRAFT – June 21, 2017 - DRAFT

Commissioners Present: Lisa Carey, Nicole Dailey, Etienne Djevi, John Eichenlaub, Wayne Groff, Chelsea Holub, Edward Johnson, Michelle Manke, and Lauren Peterson

Youth Commissioners: Elizabeth Hansel

Commissioners Absent: Mayor Dan Roe and Erik Tomlinson

Council Liaisons: Mayor Dan Roe and Councilmember Lisa Laliberte

Staff Present: Rebecca Olson, Assistant City Manager

Call to Order/Roll Call

The Human Rights, Inclusion, and Engagement Commission (HRIE) meeting was called to order at 6:00 p.m. Councilmember Laliberte requested roll call.

Councilmember Laliberte advised Mayor Roe and Commissioner Tomlinson were both absent and excused. Mayor Roe is attending a community meeting for the Rice/Larpenteur area.

Swearing in of New Commission

Councilmember Laliberte administered the Oath of Office for the Human Rights, Inclusion, and Engagement Commission to John Eichenlaub and Lauren Peterson.

Approve Agenda

Ms. Olson requested item Nos. 8(d and e) be moved to the beginning of agenda Item 8. The Commission agreed.

Councilmember Laliberte requested item No. 8(b) be tabled to the next meeting. Commissioner Manke suggested a few of them meet to pull together all the existing plans for the calendar of events and present in at the July meeting. Councilmember Laliberte suggested if there is enough information at the end of the meeting regarding this topic, someone could make a recommendation to form a subcommittee. The Commission agreed.

Commissioner Groff moved and Commissioner Manke seconded a motion to approve the June 21, 2017 meeting agenda as amended. Motion passed unanimously.

Public Comment on Items Not on Agenda

Approve Minutes

a. May 17, 2017 Human Rights, Inclusion and Engagement Commission

Youth Commissioner Hansel referred to page 5, line 211, and inquired if the correct date was listed. Ms. Olson advised she would check on the date to confirm when Gabe Cederberg will be recognized as Youth Commissioner.

Commissioner Holub inquired if the minutes could be sent to them a week prior to the meeting. Ms. Olson agreed to send them out a week prior to the meeting.

Commissioner Groff referred to page 4, line 174, pointed out the words “have more” are in there twice, and requested they be deleted. It should read, “...and the Council would like to have more ~~have more~~ engagement with them.”

Councilmember Laliberte referred to page 5, lines 198 to 202, stated they discussed reaching out other school districts where Roseville residents reside, and requested this be added to the minutes.

Councilmember Laliberte referred to page 10, line 433, and stated it should read, “Ms. Olson stated staff as has reached out to the court system...”

Councilmember Laliberte referred to page 10, line 415, and stated it should read, “...not at the end of a several ongoing discussions...”

Commissioner Holub moved and Commissioner Dailey seconded a motion to approve the May 17, 2017 Human Rights, Inclusion and Engagement Commission meeting minutes as amended, and pending verification of the City Council meeting date where Gabe Cederberg will be recognized as Youth Commissioner. Motion passed unanimously.

Receive Reports

a. Subcommittee on Parade and Party in the Park

Commissioner Manke stated the City has purchased shirts for those volunteering for the parade or Party in the Park, as well as a banner and signage. Ms. Olson showed the Commission the signs that were purchased and a mock-up of the booth for the Party in the Park was passed around. Kelly O’Brien will provide volunteer information for the booth. Ms. Olson stated there are currently 12 people signed up for the parade and nine people signed up for Party in the Park.

Ms. Laliberte offered to connect with people who have not yet responded regarding participation at this event. Commissioner Groff commented both Councilmember Laliberte and Mayor Roe personally reached out to people to encourage participation.

Commissioner Peterson inquired how many people are needed at each shift for Party in the Park. Commissioner Manke suggested expanding the booth to have just a Comprehensive Plan booth that included big boards that will draw people in, and possibly include the golf course information as well. Commissioner Holub stated having three people per shift would be ideal. Ms. Olson highlighted the booth shifts and the people signed up for them. Commissioner Peterson advised she can help out at any of the shifts.

Councilmember Laliberte inquired if there are other interactive things planned for the booth. Commissioner Manke suggested whoever is there from the planning group should be in the booth to answer questions. Commissioner Groff commented they also have the drawing for dinner with the Mayor. Commissioner Manke offered to organize the details for the drawing, and stated it can take place at the end of the evening. Ms. Olson requested the contact information then be given to her so that they can take care of it properly. Commissioner Manke stated they are number 14 in the parade, and people can bring family and friends to help out.

Ms. Olson passed out the Rosefest buttons and advised she will send out an email when the shirts are in so people can pick them up. Otherwise, Commissioner Manke will bring the candy and the remaining shirts to the parade.

b. City Engagement Efforts

Ms. Olson stated it was suggested this be a standing item on the meeting agenda. In the meeting packet, she included a list of current and ongoing community engagement efforts by the City. She highlighted the online survey, Meeting in a Box, and Walkabouts as ways for residents to engage in the Comprehensive Plan update process. Councilmember Laliberte requested the list of questions that goes with Meeting in a Box be sent out to the Commissioners.

The Commission discussed ways to involve neighborhoods using Meeting in a Box. It was suggested that Commission members and Block Captains facilitate community engagement in neighborhoods on Night to Unite. Commissioner Manke offered to include information in the newsletter for Block Captains. Councilmember Laliberte suggested Corey Yunke provide an update on the Block Captain program at the next meeting.

Ms. Olson advised there is detailed information regarding current community engagement efforts included in the meeting packet. It was presented to the Council on May 22, and she encouraged Commission members to watch the presentation online. They can send their questions to her and she will forward them to the appropriate people.

Ms. Laliberte commented upcoming Walkabouts will take place on Thursday, June 22 at Lexington Park at 6:00 p.m. and on Tuesday, June 27 at Marion Street Playlot.

Ms. Olson reported the Community Workshop for the Rice and Larpenteur Gateway Vision Plan was held on June 14 and tonight at the Washington Technology Magnet School. Ms. Laliberte provided the history on this meeting and stated there is a community advisory group represented by each of the communities that meets on a regular basis regarding this process. She directed people to the website for more information.

Ms. Olson reported there are two parks that were approved by the City Council to begin the park planning process, with a goal to have a master plan by the end of the year. She will provide the public engagement information when it becomes available.

Councilmember Laliberte suggested more detailed information on community engagement efforts be tracked and included on a process spreadsheet. Commissioner Holub stated not everything is relevant to their Commission, and it would be more helpful to know what the City is thinking about doing and working together in defining goals. Councilmember Laliberte suggested they try using a process spreadsheet for a couple of meetings, and if it is not helpful, they do not have to use it.

Commissioner Djevi inquired if there was a way for the City to assess how goals are being achieved. Ms. Olson suggested they create some type of tracking and remind the City as to why they are doing engagement efforts. Councilmember Laliberte suggested they develop a checklist, and follow through on providing results and next steps with engagement efforts. Also, they will consider holding a workshop on IAP2 Spectrum, which is a tool to help in this process.

Commissioner Dailey inquired if each department does an evaluation of its events and suggested they develop some simple forms. Ms. Olson suggested they track their analytics with social media. She is not aware of a standardized process to track community engagement as some events are easier to track than others. Commissioner Holub suggested they discuss next steps regarding tracking with the community engagement list in their work plan.

Youth Commissioner Report

Youth Commissioner Hansel reported with school ending, the Teens for Human Rights Club completed their final project. On May 4, they taught ninth graders on topics that included human rights basics, Syrian refugee crisis, freedom of speech, and women's rights, and surveyed the kids for future topic ideas. Overall, they taught over 450 students, and hope to expand their teaching to tenth graders next year.

Councilmember Laliberte inquired about continuing the book series over the summer. Youth Commissioner Hansel stated she spoke to Youth Commissioner Cederberg, but at the time with confusion on her role with HRIE Commission, she told him it would not continue. Commissioner Groff stated it would be more reasonable to continue next year if there were more Youth Commissioners.

New Business

d. Essay Contest Question Process

Ms. Olson explained the process and timeline for the Essay Contest. Commissioner Groff suggested they decide on an essay topic tonight and form a subcommittee to come up with a couple of questions to be presented at the next meeting. Recent past topics include voting rights and human rights, and the topic chosen should be current. Commissioner Carey suggested they form a subcommittee to decide on a possible topic based on suggestions from the Commission, email those topic suggestions out, and have Commissioners come to the next meeting with potential essay questions. Commissioners Eichenlaub, Carey, Djevi, Hansel, and Holub volunteered to be part of the subcommittee. Ms. Olson stated they should send topic suggestions to her before July 3, and the subcommittee would need to send her the topic recommendations and potential questions by July 14.

e. Discuss Process/Schedule for Interviewing Youth Applicants

Ms. Olson advised the application deadline for Youth Commissioners is June 28. They are limited to one Youth Commissioners in addition to Youth Commissioner Hansel who was reappointed. Commissioner Groff advised in the past they formed a subcommittee that included three Commission members and the Mayor to conduct the interviews, and then brought a recommendation to the full Commission. After it was reviewed by the Commission, it was presented to the City Council. Commissioners Groff, Dailey, Peterson, Hansel, and Holub volunteered for the subcommittee to review applications and conduct interviews. The Commission requested the interview questions be sent to them for review, and include them in the next meeting packet. They can discuss suggested changes to the questions at that meeting. Ms. Olson stated she will send the questions out to the Commission this week.

a. Review CEC and HRC work plans and prioritize items for new commission

Ms. Olson went over the information included in the meeting packet. Councilmember Laliberte suggested they look at the work plan of each group and pull them into a future work plan for this new group.

Commissioner Carey inquired if there is a limit on what they should continue from their former Commissions and how to prioritize it. Councilmember Laliberte stated they will have to decide which things they would like to continue and they will not be able to do them all. The Ordinance asks there to be a balance between advising, engagement, and evaluating. They need to determine what should happen now through the end of the year, then explore other things for the following year.

Commissioner Dailey commented it was helpful to hear in a subcommittee meeting what the other Commission had going on and was passionate about. Commissioner Peterson agreed with Commissioner Dailey and commented it would be helpful to hear from both sides. Commissioner Holub stated it would also be helpful to hear about things they have been wanting to do, but were

not part of the work plan. She suggested a visual list as they go through the process. Commissioner Dailey suggested they listen to each other tonight, and come back at the next meeting with ideas and questions for each other. Councilmember Laliberte stated there will also be new ideas that come up and need to be explored.

Commissioner Groff and other former Human Rights Commission (HRC) members provided an update on the HRC work plan and the following information:

- Essay Contest – There is money and prizes involved, and this should be continued.
- Naturalization Ceremony – This is good for Roseville to do, it helps people feel included in the community, and does not take up a lot of time
- Collaboration with other groups in the community, such as KOM. This partnership can be reevaluated since the Karen population is going down. However, this type of engagement was important, and they could use this formula to work with other groups in this way. It was helpful to work with advocates of human rights who wrote grants for them. It is not seen as a core event, but could be looked at again in the future. Councilmember Laliberte commented if there is an issue in the community, such as housing, the City may want to see this process used for awareness and engagement.
- Film Festival – They co-sponsored this event with Shoreview HRC and Roseville Library, and would like to continue it. It happens a couple of times each year and it is good to reach out to the community on different subjects. It did not require a lot of time, and the response from the community was very positive. There needs to be a lot of lead time because the Roseville Library gets booked up. There is a leasing fee for the movies, sometimes an honorarium, and they provide snacks. Ms. Olson advised Shoreview has a new library and may be looking at co-sponsoring events with Roseville. There is money in the budget for the Commissions use. Councilmember Laliberte advised the City Manager has some discretion regarding funds without it having to go to the Council. However, it was discussed at the last meeting that everything would go before the Council, and she suggested they define a process to make sure all the details are covered. Councilmember Manke suggested they look at a wide range of topics to draw a broad audience as well as partner with other cities. Councilmember Carey stated it always seems to draw the same crowd of people that are involved in the community.
- Rose Parade – This should be continued.
- Imagine Roseville – It is important to keep the community conversations going. There are people that would like to discuss the verdict of the Philandro Castile trial at the next meeting. Mayor Roe had introduced the idea of the HRIE Commission becoming the planning committee for Imagine Roseville conversations. They would need to determine if this is best, and who they would want to continue as part of the planning committee. However, it was recommended to at least keep representatives from the HRIE Commission on the planning commission for this item.
- Human Rights Award – Further discussion is needed regarding this item. The subcommittee discussed having it be a broader award and suggested it be done next spring or summer. It is usually presented in the fall, but takes about five months to advertise and get applicants.

- They support a Youth Commissioner, but may need to discuss how they can broaden that role to be part of engagement as well.
- They co-hosted “Race: The Power of Illusion”, which was a three-part video series with the Roseville Library. Their 2016-2017 work plan also included planning two mental health forums to discuss elder mental health and find ways to coordinate efforts with Teens for Human Rights at Roseville Area High School.
- The Commission co-sponsored an event with the High School instead of starting a cultural festival.

Commissioner Holub and other former Community Engagement Commission (CEC) members provided an update on the CEC work plan and the following information:

- Exploring Opportunities for Involving Underrepresented Communities – This was a broad policy project that had just gotten started and is also a priority of the Council. It would be important to have some sort of focus on this topic.
- Organize Community Engagement Commission Documentation – This is less important to this new Commission.
- Increase Participation in City Initiatives – They want to always be on top of what the City is trying to do, engage at the proper time, and be part of planning in order to help. It is their job to advise the Council. It was suggested the group be notified several months of a project so that they can build relationships and identify community stakeholders before the project begins. Councilmember Laliberte pointed out the City needs to make sure the group is involved in the very early stages of suggested engagement and be involved in the community engagement process of the Comprehensive Plan. It is important they know about upcoming projects, and while they may not be the ones to always do the outreach, they could advise staff on it. Ms. Olson suggested this group continue to build relationships within the community regardless of if it is for a particular project. It was suggested they have one person monitor another Commission; however, by the time things are discussed at a Commission meeting, planning is well underway.
- Create Community Engagement Tool Box – This was to provide the City with a list of tools or a standard check list, and would be a good long-term goal.
- Provide Feedback to Other Outreach Efforts by the City – The City Council expressed interest in developing a project plan for a City Open House and a Welcome Packet. Regarding the City Open House, this is an opportunity for people to come to City Hall, learn about City leadership, and meet other City departments. A project plan was created, but never made it to the Council. Councilmember Laliberte commented both Roseville U and the Open House will need to have some sort of a project plan to move forward in the future. They had begun discussions on what a Welcome Packet could look like, and that could be reintroduced to this Commission.
- Direct Engagement Activities – They presented a Photo Project to the Council, and they agreed it was a good idea. It would be a contest held by the City where people can submit photos on a particular theme, and the pictures would be displayed in a public place. It provides an opportunity for people to get involved with the City as well as for

the City to show what the community is. They do have a project plan, it will engage different communities within the City, and will use other groups within Roseville.

b. Establish a calendar of events

This item was tabled to the July 19 meeting.

c. Discussion Project/Process Flow

Councilmember Laliberte stated this would be an opportunity for the CEC to share some of the projects that are already put together as proposals. Commissioner Manke offered to send along the information and template they have for the projects and it could be discussed at the July 19 meeting.

f. Discuss meeting/working with other commissions

In response to Commissioner Manke, Councilmember Laliberte stated there was some discussion on having a mentor system with new Commissioners to help them learn what it means to be a Commissioner.

Councilmember Laliberte suggested they think about how they want to interact with other Commissions. It could be done annually, through a subcommittee, or have each of them follow the Commission they are most passionate about. Commissioner Holub suggested each Commission have one member participate in a meeting to check in with the other Commissions and have a larger, annual event with all Commissioners. Commissioner Groff commented sometimes Commissioners are hesitant to add one more thing to do in their already busy schedules.

Other News, Business or Reports

Announcements

Ms. Olson announced the Green Card Voices exhibit will run through June 30 at the Roseville Library and Think Differently with Ellie Krug took place on June 20. Commissioner Groff explained Think Differently provided insight on what it is like to be transgender.

Ms. Olson provided information on data practices and how Commissioners collect information. They should not be collecting information from people, unless they are signing up for something. It is best to direct people to City Hall if they have questions. Regarding Dinner with the Mayor, they can collect information and destroy it after the drawing.

Commissioner Holub inquired what they should do when they meet someone who hands them their business card and wants to be involved. Ms. Olson suggested they pass the information on

to the City so that they have record of it. Commissioners should not be keeping this information for themselves and if they follow up with that person via email, they should copy her so that it is documented. If it is a conversation that is not happening in their role as Commissioner, they do not need to copy her. Commissioner Carey suggested this topic be discussed in the annual ethics meeting.

Commissioner Laliberte stated it has been an issue in the past. When the Parks and Recreation Department has people sign up at an event, the staff takes the names back to the office, not the Commissioners.

Commissioner Djevi requested a list of ways they can get their engagement work done without getting into any legal trouble. Councilmember Laliberte stated one way is take information at a City sanctioned event and have staff take it at the end of the event.

Ms. Olson commented at a recent Council meeting they discussed changes to the Commission code and they now require annual background checks for Commissioners. She handed out forms and requested they return them by the next meeting. The background check would show arrests and convictions and if these are present, the City Manager would decide if a person could serve on a Commission. It would not be part of a public meeting. Councilmember Laliberte pointed out the background checks need to happen because they have Youth Commissioners.

Future Agenda Items

a. Civility Training in partnership with Imagine Roseville

Commissioner Carey advised she received information from the group that previously did Civility Training and their prices are increasing next year.

b. Appoint Chair/Vice Chair

Councilmember Laliberte advised Chair and Vice Chair elections are made at the end of a term year. It was not discussed how it would apply to this Commission as they do not have these roles presently filled. It will take time for them to work through their plans and priorities before they decide on these roles. If they elect someone before the end of the year, it would be a short term, and then another election would take place at the end of the year.

c. Appoint member to Ethics Committee

Commissioner Eichenlaub stated they should have a discussion on Philando Castile verdict as it is an important issue to the community. Commissioner Groff stated he will find out if there is more discussion planned with the Imagine Roseville group.

Adjournment

Human Rights, Inclusion and Engagement Commission Minutes

June 21, 2017 – *Draft Minutes*

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Commissioner Groff moved and Commissioner Holub seconded a motion to adjourn. Motion passed unanimously. Meeting adjourned 8:34 p.m.

Respectfully submitted,

Shannon Schmidt

TimeSaver Off Site Secretarial, Inc.

Background

The City of Roseville hosts the annual Rose Parade on the fourth Monday of June. This year the parade was held on Monday, June 26, 2017. A subcommittee was formed to work out details and plans for participation in both the Rose Parade and Party in the Park which was held on July 4, 2017. The subcommittee consisted of Commissioners Holub, Manke, Dailey, and Groff.

The subcommittee extended an invitation to all of the other city commissions to participate in both events. Signs identifying each commission were ordered along with T-shirts for participating commissioners.



The subcommittee also worked with the full commission to come up with a fun booth for Party in the Park. As part of this booth, there was an opportunity for residents and visitors to engage in sharing their thoughts on what they like about Roseville and what they would like to see improved as part of the update to the Comprehensive Plan process. In addition, people who stopped by the Commission booth at Party in the Park had an opportunity to throw their name in a drawing for 'Dinner with the Mayor'. Nearly 40 individuals submitted their names for the drawing! The winner was drawn by Mayor Roe prior to the July 10 City Council meeting.



As part of a follow-up to the Commissions' participation in the parade and Party in the Park, a short survey will be going out to all commissioners to gauge the experience and gather input for future volunteer opportunities.

The Commission will receive an update from the subcommittee on the work they have done to date for the planning of these two events.

Requested Action

Receive the information from the subcommittee.

Background

The following commissioners were part of a subcommittee which was tasked with reviewing and interviewing applicants for the youth commissioner vacancy.

Commissioners

Wayne Groff, Chelsea Holub, Lauren Peterson, Elizabeth Hansel, Nicole Dailey

The application period was open from May 25 - June 28, 2017. Flyers were sent to local schools civic teachers, local youth activity groups, posted on our website and through other social media channels, and information was included in our City News Update which is emailed to roughly 900-1,000 individuals.

One application was received and the subcommittee interviewed the applicant on Monday, July 17th.

Requested Action

The Commission will receive an update from the subcommittee regarding their recommendation for appointing a youth applicant.

Action will be requested under "New Business" item 8b.

Background

The commission has requested information regarding city engagement efforts at each meeting. Listed below are the upcoming engagement activities.

Discover Your Parks

Discover all that Roseville parks have in store for you. Roseville Parks and Recreation invites you to free family fun at neighborhood parks this summer.

Learn about the wonderful amenities available at Roseville parks. Meet your neighbors, play kid-friendly games, bounce in the bounce castle, watch a performance of the puppet wagon and enjoy refreshments and other family events.

Discover Your Parks festivities will run from 6:30 until 8:00 p.m. at the following parks:

- July 19 – Woodhill Park, 2724 Western Ave. N
- July 26 – Langton Lake Park, 1894 County Road C2
- August 2 – Howard Johnson Park, 1260 Woodhill Dr.
- August 9 – Keller-Mayflower Park, 2070 Fernwood St.
- August 16 – Central Park Arboretum, 2525 Dale St.

Transportation Plan Update

The City of Roseville is looking for residents to take part in a transportation focus group.

As part of Roseville's Comprehensive Plan Update, the City is updating its Transportation Plan and Pathway Master Plan. On Thursday, July 20, the Public Works Department will host an open house from 4:30 to 6:00 p.m. at City Hall to solicit feedback from residents on various transportation topics.

The meeting will outline details of the current Transportation Plan and discuss possible changes to the plan based on traffic volumes, crash data, and congestion levels.

For questions or additional information, please contact City Engineer Jesse Freihammer at 651-792-7042 or Jesse.Freihammer@cityofroseville.com.

Roseville Celebrates Family Night Out and Night to Unite

Celebrate Family Night Out. Roseville Police invite you to join us at Central Park for Family Night Out on Monday, July 31 from 5:00 to 8:00 p.m. Family Night Out is our way to thank residents and visitors to Roseville for your support throughout the year.

We'll have plenty of family-friendly fun including a bounce castle, music, face painting, concessions, K-9 demonstration, magic show, and public safety vehicles. Police officers and firefighters will be on hand to offer crime prevention and fire safety tips.

Family Night Out leads into the July 31 Night to Unite, when neighbors gather to get to know one another, play games, enjoy grilled favorites and show support for crime prevention and community safety. It's a great chance to see old friends and welcome new neighbors to your block.

Last year Roseville had more than 90 registered block parties for Night to Unite. We want to break that record this year, so register your block party at www.cityofroseville.com/NightToUnite or call 651-792-7209. If you register by July 22 your block will be placed in a drawing to have Outback Steakhouse cater your Night to Unite event on August 1.

Night to Unite is sponsored by the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement communities.

July 24, City Council 6:00 p.m.

July 25, Public Works, Environment and Transportation Commission 6:30 p.m.

July 26, Planning Commission Comprehensive Plan Update special meeting 6:30 p.m.

July 26, Roseville Business Council – BizRecycling free and low cost resources and grants to increase recycling at your business. Meets 7:30 a.m. at Affinity Plus
August 19, Natural Resources renewal - Oasis Shoreline Hand Pull

Requested Action

Informational.

Background

Since 1986, the Roseville Human Rights Commission has been sponsoring an essay contest for area middle school students. This is an opportunity to reach out to students and their families and get the talking about human rights. With the reorganization of the Human Rights and Community Engagement Commissions, the consensus was to continue offering this opportunity for local students.

A subcommittee was formed that consisted of Commissioners Eichenlaub, Djevi, Carey, Hansel, and Holub. The full commission sent in potential essay topics which were added to the list that was created over the years. The subcommittee met on Thursday, July 13, 2017 and is recommending the following question.

Disparities such as racism, sexism, and ageism - among others - are still occurring today. Choose one disparity and explain what you think the underlying cause is. What can be done to address it? Include personal and/or sourced examples.

Requested Action

The Commission will be asked to provide input and finalize the 2018 Essay Contest question under item 8a.

Background

The Commission received a report from the Essay Contest subcommittee earlier in the agenda recommending the following question for the 2018 contest.

Disparities such as racism, sexism, and ageism - among others - are still occurring today. Choose one disparity and explain what you think the underlying cause is. What can be done to address it? Include personal and/or sourced examples.

Requested Action

Provide input and finalize the 2018 Essay Contest question.

Background

The Commission received a report from the Youth Commissioner Applicant subcommittee earlier in the agenda with their recommendation.

Requested Action

Make a recommendation to the City Council regarding the Youth Commissioner applicant.

Background

Over the past couple of meetings, the commission has done a great deal of work in providing background information from both the Community Engagement and Human Rights commissions and beginning to lay the foundation to develop a sustainable and valuable work plan. In light of the work that has already been done, and in order help the group build on that foundation, a facilitated process is being proposed to help build a work plan through a thoughtful and structured process. The process will allow the group to focus on continuing to build that foundation so that the work plan that is ultimately developed clearly aligns with the commission's purpose and objectives and articulates the priorities of the commission.

The proposed process is facilitated using a specific technique and delivered through a series of discussions held during a Consensus workshop and an Action Planning workshop. Both the Consensus and Action Planning Workshops (listed below for August/September) are structured workshops that have been developed by the Institute of Cultural Affairs (ICA) using their Technology of Participation (ToP) facilitation methodology. This technique draws upon decades of ICA's worldwide community organizing experience. Using participatory processes, a facilitator works on helping groups create consensus. The Technology of Participation process provides methods to:

- Recognize and honor contributions of all
- Let a group deal with more data in less time
- Pool individual contributions into larger more informative and inclusive patterns
- Welcome diversity while minimizing polarization and conflict

These workshops apply a structure to the process that has already begun. They allow the group to focus their efforts and ensure the commission is moving toward decisions and actions that they will have ownership of, along with the tools and resources needed for implementing them.

By building off the work that already completed, and taking the time to thoughtfully process and structure the first work plan of this new commission, it will make future decisions and work plans easier to build upon.

The proposed plan is to begin with the Consensus Workshop in August and culminate with a joint meeting with the City Council in December/January to kick off 2018 with a new work plan. The focus for the next several months will be to conduct these workshops during the regular commission meetings with each building upon the work done at previous ones.

The desired outcome of this process would be a well-thought out work plan that reflects the commission's priorities, is respectful of the diversity of perspectives within the group, clarifies actions and aligns the creativity, interests and resources of the commission with its objectives.

Meeting Schedule

July

- Present plan process for Work Plan development
- Continue work on projects already in process (Essay contest, youth commissioner interviews)

August

- Consensus Workshop

September

- Action Planning Workshop

October

- Task identification and assignment/calendar planning

November

- International Association of Public Participation (IAP2) Overview of Public participation spectrum of engagement

December/January

- Joint meeting with City Council to share & review work plan for 2018

Requested Action

Discuss the proposed meeting schedule and timeline.