



Regular City Council Meeting Minutes
City Hall Council Chambers, 2660 Civic Center Drive
Monday, April 20, 2020

Pursuant to Minn. Stat. 13.D.021, City Council members, City Staff, and members of the public participated in this meeting electronically due to the COVID-19 pandemic.

1. Roll Call

Mayor Roe called the meeting to order at approximately 6:02 p.m. Voting and Seating Order: Willmus, Laliberte, Groff, Etten, and Roe. City Manager Patrick Trudgeon and City Attorney Mark Gaughan were also present.

2. Pledge of Allegiance

3. Approve Agenda

City Manager Trudgeon requested removal of Item 8a (Consideration of an Appeal to the Board of Adjustments and Appeals Pertaining to Determination of an Unsafe Building by the Building Official for Property Located at 2401 Prior Avenue N, Roseville, MN 55113) from the agenda.

Laliberte moved, Etten seconded, approval of the agenda as amended.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

4. Public Comment

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one indicated a desire to speak.

5. Recognitions, Donations, and Communications

6. Items Removed from Consent Agenda

7. Business Items

a. Receive Update on COVID-19 and Impact on City Operations

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated April 20 2020.

Mayor Roe thanked all of the local non-profit agencies for providing a number of services to the community at this time.

b. Xcel Energy Presentation on Northeast Metro Natural Gas Project

City Manager Patrick Trudgeon summarized the request as detailed in the Request for Council Action dated April 21, 2020. Mr. Jake Sedlacek, representing Xcel Energy made a presentation to the Council.

Mayor Roe offered an opportunity for public comment with no one coming forward.

Mayor Roe thanked Mr. Jake Sedlacek for updating the Council on the Northeast Metro Natural Gas Project.

8. Convene as the Board of Appeals

a. Consideration of an Appeal to the Board of Adjustments and Appeals Pertaining to Determination of an Unsafe Building by the Building Official for Property Located at 2401 Prior Avenue N, Roseville, MN 55113

Removed from the agenda upon adoption because this item was tabled to the May 18, 2020 meeting.

b. Adjourn Board of Appeals & Reconvene as the City Council

9. Discuss Possible City Fee Relief Due to the COVID-19 Pandemic

City Manager Patrick Trudgeon briefly highlighted this item as detailed in the Request for Council Action and related attachments dated April 21, 2020.

Councilmember Etten questioned if staff had considered something longer than six weeks for the on-sale liquor license holders.

Mr. Trudgeon indicated staff had not thought about that. Staff thought there was a good nexus there but certainly that is something the Council can consider to provide some additional relief as the businesses head into the recovery, which may be a slow recovery for them.

Councilmember Etten indicated he was comfortable with the six weeks for now but wanted to be cognizant that even if the businesses open up on May 4th those places may not be allowed to have many people in, and business is going to be tough.

Councilmember Laliberte explained the opening of May 5th may certainly change and she was also thinking about how it may be a slow return of businesses because of the limited capacity that the business may be allowed to have. She also wanted to be sure staff provided a letter to the businesses explaining why the business is getting a check. She asked about the utility bills, and offered support of waiving the late fee, but asked whether staff would also be proposing that nothing rolls over to Ramsey County at this point in time.

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Mr. Trudgeon indicated that was a good question and he did not think staff had thought too deeply about that. This is done on a quarterly basis and he was not sure when it was certified to the County. He stated he would do some follow-up on when that is done but if it is the Council's desire to not forward those delinquencies to Ramsey County for March, April and May, staff can certainly look at doing that.

Councilmember Etten explained his concern was that the quarterly payments do not come due all at once where the resident is not able to pay and then the non-payments would get forwarded to the County.

Councilmember Willmus concurred with the comments made.

Councilmember Groff thanked staff for working up these numbers and felt it was a positive thing for the community. He agreed with Councilmember Etten's comments and stated he understood there needed to be leniency at this time so he supported all of these measures.

Mayor Roe offered an opportunity for public comment with no one indicating a desire to speak.

Mayor Roe explained in regard to the utility bills, he was a little concerned about the potential of looking backwards too far. If someone already has missed a payment and received a late fee, the resident should have already been able to make that payment so he did not want to go too far back. But not having a late fee for current bills due does make sense and it is his understanding there would be no late fee incurred on those bills but the individual would need to eventually pay the base amount.

Etten moved, Willmus seconded, to authorize staff to refund six weeks of the liquor license fee to on-sale liquor license holders in recognition of their closure due to the COVID-19 pandemic, direct staff to bring forward an ordinance amendment to lower the 2020-2021 license fees by 25% for massage therapy establishments, massage therapists, and tobacco shops, and to waive the 10% late fee for utility bills due March 31, April 30, and May 31, 2020.

Council Discussion

Councilmember Etten appreciated the thoughtfulness of staff and thanked staff for their work.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None

10. Approve Consent Agenda

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At the request of Mayor Roe, City Manager Trudgeon briefly reviewed those items being considered under the Consent Agenda; and as detailed in specific Requests for Council Action dated April 20, 2020 and related attachments.

Willmus moved, Groff seconded, approval of the Consent Agenda including claims and payments as presented and detailed.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.

- a. **Receive Authorization to sign Memorandum of Understanding with LELS Local 112 to implement a Community Service Officer Liaison position in Police Department.**
 - b. **Approve General Purchases or Sale of Surplus Items Exceeding \$5,000**
- 11. Future Agenda Review, Communications, Reports, and Announcements – Council and City Manager**

City Manager Patrick Trudgeon updated the Council on the agendas for the April 27, 2020 Special EDA and Regular Council meetings, May 4, 2020 Regular Council meeting, and May 11, 2020 EDA and Regular Council meetings.

Councilmember Willmus inquired regarding Aeon and Marion Street Apartment with respect to the status of CommonBond's project on Rice Street. He wanted to make sure the city is monitoring what is going on so when there is an opportunity with Brittany Marion Apartments, the city has a full tool box when looking at the city's ability to help facilitate some things in Southeast Roseville. If there is a potential project that is proceeding a bit more slowly than staff expects, and if dollars are being utilized and passed through the City of Roseville, those are things he wants to be aware of.

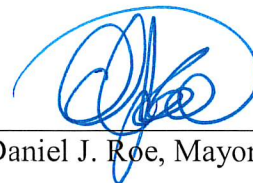
12. Adjourn

Willmus moved, Etten seconded, adjournment of the meeting at approximately 7:18 p.m.

Roll Call

Ayes: Willmus, Laliberte, Groff, Etten, and Roe.

Nays: None.



Daniel J. Roe, Mayor

ATTEST:



Patrick J. Trudgeon, City Manager