



**Regular City Council Meeting Minutes  
City Hall Council Chambers, 2660 Civic Center Drive  
Monday, September 22, 2014**

**1. Roll Call**

Mayor Roe called the meeting to order at approximately 6:00 p.m. Voting and Seating Order: McGehee, Willmus, Laliberte, Etten, and Roe. City Manager Pat Trudgeon and City Attorney Mark Gaughan were also present.

Councilmember McGehee was unable to attend due to travel conflicts.

Due to a previously scheduled school activity, Councilmember Etten planned to join the meeting later; however, was unable to arrive prior to the end of the meeting.

**2. Approve Agenda**

Councilmember Laliberte requested moving agenda item 13.g entitled, "Consider Amending the City's Operating Fund Cash Reserve Policy" immediately after the joint meeting with the Police Civil Service Commission in order to facilitate a request by the City's Finance Commission representative.

Laliberte moved, Willmus seconded approval of the agenda as amended.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**3. Public Comment**

Mayor Roe called for public comment by members of the audience on any non-agenda items. No one appeared to speak.

**4. Council Communications, Reports, and Announcements**

Mayor Roe announced an upcoming Police Explorer's informational meeting scheduled at City Hall on September 25, 2014 at 6:00 p.m.; several meetings in a series sponsored by the Roseville Housing & Redevelopment Authority on September 27 and October 4, 2014, both from 2:00 – 4:00 p.m. respectively entitled, "Understanding, Buying or Owning Hybrid or Electric Vehicles;" and "Crime Prevention through Environmental Design" with additional information on either available at 792-7015 or [hra@ci.roseville.mn.us](mailto:hra@ci.roseville.mn.us).

Mayor Roe provided updates on several meeting date changes, as well as a summary of upcoming city meetings.

Mayor Roe announced the upcoming Fire Department Auxiliary Booya on October 5, 2014 starting at 11:00 a.m., at the V. F. W. Club at 1145 Wooddale Drive directly across from the new Fire Station; along with the Fire Department Open House on October 9, 2014 from 6:00 – 8:00 p.m. at 2701 Lexington Avenue. Additional information is available at 792-7309.

Councilmember Willmus reported on his attendance last week at the League of Women Voters' Annual Meeting, where they held a brief presentation on organized garbage collection and community solar, with information provided by a City of Maplewood Councilmember on their program, and Sara Barsel's presentation on community solar.

**5. Recognitions, Donations and Communications**

**a. Proclaim Fire Prevention Week**

Mayor Roe read the Proclamation declaring October 5 – 11, 2014 as Fire Prevention Week in the City of Roseville.

Laliberte moved, Willmus seconded, proclaiming October 5 – 11, 2014 as Fire Prevention Week in the City of Roseville, MN; urging residents to test their smoke alarms at least every month, and to support the many public safety activities and efforts of Roseville Fire and Emergency Service during the week.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**6. Approve Minutes**

*Comments and corrections to draft minutes had been submitted by the City Council prior to tonight's meeting and those revisions were incorporated into the draft presented in the Council packet.*

**a. Approve September 8 and September 15, 2014 Regular Council Meeting Minutes**

Willmus moved, Laliberte seconded, approval of the Meeting Minutes of September 8 and September 15, 2014 as presented.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**7. Approve Consent Agenda**

At the request of Mayor Roe, City Manager Patrick Trudgeon briefly reviewed those items being considered under the Consent Agenda.

**a. Approve Payments**

Laliberte moved, Willmus seconded, approval of the following claims and payments as presented and detailed in the Request for Council Action (RCA) dated September 22, 2014, and attached check register.

ACH Payments	\$1,235,422.49
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75084 – 75184	1,334,185.64
<b>TOTAL</b>	<b>\$2,569,608.13</b>

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**b. Approve Business Licenses & Other Licenses & Permits**

Laliberte moved, Willmus seconded, approval of business license applications for their respective periods for applicants as listed in the RCA dated September 22, 2014.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**c. Approve General Purchases**

Laliberte moved, Willmus seconded, approval of the submitted list of general purchases and contracts for services presented as follows; and as detailed in the RCA dated September 22, 2014; and Attachment A entitled, “2014 Capital Improvement Plan Summary – Updated 08/31/2014.”

<b>Department</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	<b>Budget / CIP</b>
IT	AerCor Wireless	NetMotion Software Maintenance	\$18,360.00	CIP
Pathways / Lots	Keller Fence	Vinyl Fence – 1810 Oakcrest	6,505.00	CIP
Fire	Physio-Control, Inc.	AED Replacements	8,602.79	CIP
Skating Center	Weatherproofing Tech, Inc.	Roof repairs	3,502.00	CIP

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**d. Receive Quarterly Grant Applications Report**

Laliberte moved, Willmus seconded, receipt of the City Grant Applications and Status Report Update (Attachment B).

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**8. Consider Items Removed from Consent**

**9. General Ordinances for Adoption**

**10. Presentations**

**a. Joint Meeting with the Police Civil Service Commission**

Commissioners present included Janet Henquinet and Zoe Jenkins; with Commissioner Brad VanderVegt detained due to his work as a probation officer.

Commissioner Jenkins reported that their main role was in reviewing the hiring procedures for officers as developed by Chief Mathwig and City Manager Trudgeon. Commissioner Jenkins spoke in high regard of those procedures, and the quality of candidates resulting from that, as evidenced during interviews and panel interviews in selecting candidates from the high quality officers involved; and the Commission's certification of those candidates before hire.

As a Human Resources Management professional and very detail-oriented, Commissioner Henquinet noted, that her first year on the Commission had been very informative and enjoyable. Commissioner Henquinet stated that Chief Mathwig had taken time to orientate her to the interview questions, and she was also pleased with the hiring process, including recruitment and their examinations.

Commissioner Jenkins spoke to the moving experience in attending the swearing in ceremony for new officers; along with recognizing and expressing condolences to the department in the loss of one of their members; providing her with greater respect for the difficulty and inherent danger faced by each officer in their work.

Commissioners noted the lack of problems to address as part of their stated responsibilities beyond reviewing and participating in the hiring and promotion procedures of the department.

Mayor Roe recognized that the role of the Commission was very specific compared to some of the other advisory commissions; and on behalf of the City Council and community, expressed appreciation for their participation and service.

**13. Business Items (Action Items)**

**g. Consider Amending the City's Operating Fund Cash Reserve Policy**

Finance Director Miller provided a brief background of City Council actions to-date related to recommendations of the Finance Commission, and their request for one additional tweak, as outlined in the RCA dated September 22, 2014. Mr. Miller clarified that the draft resolution language included in the packet was not adopted by the City Council on September 8, 2014, without the latest tweak proposed by the Finance Commission, and would therefore its language would need to be revised at the discretion of the City Council.

**Justin Roloff, Finance Commission Vice Chair**

Commissioner Roloff reviewed the original proposed language submitted by the Commission, and subsequent revisions made by the City Council, asking that re-consideration be given to clarify the language as follows:

*“If aggregate unrestricted reserves [~~in tax supported operating funds~~] are outside of targeted goals, the Council is advised to create a plan to get reserves into targeted goal ranges by[:] committing reserve funds using aggregate excess reserves to reduce the levy, or making appropriate budget or tax levy adjustments.”*

Commissioner Roloff noted that this would recognize that not all operating funds were in the tax-supported area (e.g. License Center and Communications Fund); and also make the policy clearer through punctuation presenting all three options. Commissioner Roloff opined that the revisions made by the City Council initially only provided two options, and the Commission wanted to clarify all three options by separating them with punctuating that included addressing the option to commit reserves without reducing the levy.

Mayor Roe thanked the Commission for their clarification; and as he was the one suggesting the revised language as adopted on September 8, 2014, he stated that he was comfortable with this proposed revision.

Councilmembers Willmus and Laliberte thanked the Finance Commission for their work.

Roe moved, Laliberte seconded, adoption of Resolution No. 11178 (drafted as Attachment A) entitled, “Resolution Amending the Operating Fund Cash Reserve Policy for the City of Roseville;” ***amended as follow:***

*“If aggregate unrestricted reserves [~~in tax supported operating funds~~] are outside of targeted goals, the Council is advised to create a plan to get reserves into targeted goal ranges by[:] committing reserve funds using aggregate excess reserves to reduce the levy, or making appropriate budget or tax levy adjustments.”*

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**11. Public Hearings**

**a. Consider the Vacation of a Portion of a Drainage and Utility Easement located at 197 County Road B-2**

City Engineer Marc Culver advised that, after consultation with City Attorney Gaughan earlier this evening, and his observation that only three Councilmembers were present, and action to vacate an easement required a 4/5 vote of the City

Council, they were recommending that the public hearing be held to hear public testimony, but action be deferred to later tonight if and when Councilmember Etten arrived, or tabled until a future meeting.

City Attorney Gaughan concurred, advising that if any conditions or contingencies were needed before the actual vacation, this would allow some lag time, and tabling action to a later date would be appropriate.

At the request of Mayor Roe, City Attorney Gaughan confirmed that the public hearings were noticed appropriately per City policy and state statute.

Councilmembers Willmus and Laliberte expressed their interest in deferring action to a later meeting in order to allow Councilmember Etten an opportunity to review the video of tonight's meeting, even if he arrived later this evening as planned.

City Attorney Gaughan and City Engineer Culver concurred that tabling action would probably be prudent given those considerations.

Mr. Culver provided a brief presentation of the request, as detailed in the RCA dated September 22, 2014; advising that staff had received no feedback to-date.

Mayor Roe opened and closed the Public Hearing at approximately 6:35 p.m. with no one appearing for or against.

Willmus move, Laliberte seconded TABLING consideration of the vacation request at 197 County Road B-2 until the next scheduled City Council meeting, October 6, 2014.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**b. Consider the Vacation of Drainage and Utility Easements located along Lots 18 – 21, Block 1, O'Neil's Addition**

City Engineer Culver provided a brief presentation of the request, as detailed in the RCA dated September 22, 2014; advising that staff had received no feedback to-date; with the request contingent upon final plat approval.

At the request of Councilmember Willmus, Mr. Culver confirmed that the purpose of this easement vacation was basically to clean up title work and record encumbrances.

Mayor Roe opened and closed the Public Hearing at approximately 7:38 p.m. with no one appearing for or against.

Willmus move, Laliberte seconded TABLING consideration of the vacation request located along Lots 18 – 21, Block 1, O’Neil’s Addition, until the next scheduled City Council meeting, October 6, 2014.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**12. Budget Items**

**13. Business Items (Action Items)**

**a. Approve/Deny the Vacation of a Portion of a Drainage and Utility Easement located at 197 County Road B-2**

Tabled to October 6, 2014

**b. Approve/Deny the Vacation of Drainage and Utility Easements located along Lots 18 – 21, Block 1, O’Neil’s Addition**

Tabled to October 6, 2014

**c. Consider Purchase Agreement for Purchase of a New Fire Engine**

Fire Chief Tim O’Neill and Battalion Chiefs Brosnahan and Peterson provided a presentation on the replacement process for the current 23-year old fire engine scheduled for replacement in 2015; as detailed in the RCA dated September 22, 2014.

Chief O’Neill reviewed the unique specifications and direct work with this Houston-Galveston Area Council Buy-Program process, as previously presented to and approved by the City Council versus the typical specification program taking twice as long and not allowing for a custom bid for the needed equipment.

Battalion Chief Brosnahan reviewed the ease of the process to-date for purchase of this major equipment, which will be slightly smaller than the current engine, providing better mobility and day-to-day operation throughout the community. Due to the willingness of the Department to allow the engine to be demonstrated at various conferences before delivery to the City of Roseville, the vendor, Ros-enbauer Minnesota LLC, provided great upgrades on the equipment, as well as a three-year bumper to bumper warranty option, effective upon delivery of the engine.

On page 2, of the Purchase Agreement (Attachment A), Councilmember Willmus noted a typographical error of “2014” rather than “2015, duly noted.

Specific to the demonstration savings provided by the vendor as noted by Councilmember Willmus, City Attorney Gaughan, in drafting the agreement, advised that he didn't feel it was necessary to address those savings as long as the purchase price was firm.

Chief O'Neill noted that the department had budgeted in the Capital Improvement Program (CIP) for 2015, a replacement price of \$525,000, with the actual vehicle prices had come in closer to \$542,000; but through allowing demonstration of the vehicle, the cost had been negotiated to the current amount of \$502,732, with manufacturer upgrades and the extended warranty, bringing it under the CIP budget.

At the request of Councilmember Laliberte, Chief O'Neill clarified that due to extended time for manufacturing the chassis and cab, even though this is a 2015 expenditure and no funds will be used until then, the additional time was required to order the equipment now for 2015 deliver.

With Mayor Roe noting that this new engine included desired features, but not necessarily available in the future at the \$560,000 price in the CIP, Chief O'Neill clarified that the CIP would be consistent with past equipment needs, not this higher valued engine.

Willmus moved, Laliberte seconded, authorizing the Mayor and City Manager to enter into a Purchase Agreement (Attachment A) with Rosenbauer Minnesota LLC for the purchase of a new fire engine in an amount not to exceed \$502,732; *amended with the date correction duly noted.*

On behalf of the community and City Council, Mayor Roe expressed appreciation of staff's due diligence throughout this process.

#### **Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**d. Consider Presumptive Penalty Approval – Joe Senser's Restaurant Alcohol Compliance Failure**

Police Lt. Lorne Rosand reviewed a general history of alcohol compliance checks, and provided samples of the process and notification of license holders, and a sample of an underage "Under 21" designated drivers license.

Specific to the Joe Senser's Restaurant compliance failure, including violation of City Code, Section 308.08C related to Manager and Server Training, Lt. Rosand reviewed the failure.

At the request of Councilmember Laliberte, Lt. Rosand reviewed differences in presumptive penalties between off-sale and on-sale violations as established by the City Council in their revision of City Code Section 302.15 several years ago. Lt. Rosand noted that these differences were based on loss of revenue impacts for off-sale venues whose only income is from alcohol sales versus on-sale establishments with other sales available (e.g. restaurant sales). Lt. Rosand clarified that the recommended penalty was based on and in alignment with previous City Council decisions, not by the Police Department, but through City Council policy, and any deviation from that policy was at the discretion of the City Council on a case by case basis.

Specific to training violations for any violation of liquor code, Mayor Roe noted that the City council could suspend the license up to 30 days and levy a maximum of \$2,000 fine as defined by state statute.

**License Holder Representatives**

**Director of Operations Mike Heudka, 2350 Cleveland Avenue and Manager Restaurant/Bar Manager Thomas Horwarth**

Mr. Heudka noted the firm had been in the Roseville community for a long time, and that they had made sure their training was currently up-to-date and would stay that way.

Mr. Horwarth advised that all employees hired and serving alcohol received training on the internet and via video and were tested accordingly. Mr. Horwarth advised that the employee failing the compliance check was actually a host/dishwasher and never allowed to serve alcohol, therefore not trained to do so.

However, on this occasion, Mr. Heudka advised that the bartender had gone in the back to bag up a take-out order for bar customers, and the host/dishwasher thought he was helping out, when he actually wasn't. Mr. Heudka assured the City Council that their establishment took their alcohol training seriously as a responsible community partner, and had added their own training to assure that; and thanked the City council for their consideration and allowing them time to speak tonight.

Mayor Roe noted that a lesson to take from this episode was that those not authorized to serve alcohol should be clearly made aware of that.

Willmus moved, Laliberte seconded, authorizing the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15 of Roseville City Code for an on-sale liquor license holder first violation within thirty-six months; with a mandatory minimum penalty of \$1,000 fine and a one-day license suspension; for alcohol compliance failure at Joe Senser's Restaurant located at 2350 Cleveland Avenue N.

- e. **Consider Presumptive Penalty Approval – Super America Store #4115 Alcohol Compliance Failure**  
Police Lt. Rosand reviewed the specifics of this Super America Store #4115 alcohol compliance failure as detailed in the RCA dated September 22, 2014.

**Super America Representative**

**Bill Schnobrich, Director of Operations for all Super America Stores**

In speaking directly to the date confusion from 1985 to 1995, Mr. Schnobrich advised that the employee was simply not paying attention, and due to this and other employment violations they'd become aware of, had been terminated the next day. Due to other issues related to employment, Mr. Schnobrich opined that it would not have mattered the date on the identification card. Mr. Schnobrich clarified that the employee in question had been properly trained. Mr. Schnobrich advised that this violation occurred thirty days away from Super America's semi-annual training program, which consisted of an electronic video training; and noted that this store, including all their stores, received their training through an electronic video training program. Mr. Schnobrich further advised that this store, including all their stores, receive a monthly secret shopper done by a third party contractor to ensure there are no violations for tobacco or alcohol, and there had been no failures in that particular store over the last nineteen months through those random checks. Mr. Schnobrich noted that their Roseville stores employ the policy to card all alcohol purchases.

Mayor Roe thanked Mr. Schnobrich for the firm's due diligence, for his attendance tonight, and for providing the details of the compliance failure.

Lt. Rosand opined that the Super America training set the bar for all businesses doing alcohol compliance, and offered his favorable impression with their training records and his working relationship with local staff; wishing that all businesses kept similar records.

Mayor Roe noted that this spoke well for their responsible citizenship.

Lt. Rosand advised that the firm, assuming the presumptive penalty would be imposed, had already paid the fee, and he had the check available to forward to the Finance Department, pending the City Council's action tonight.

With Councilmember Laliberte addressing the off-sale suspension as indicated, Mayor Roe advised that consideration of them having other products to sell besides alcohol had not entered into discussions for off-sale licenses when decisions were made by a previous City Council as far as any precedence being set.

Willmus moved, Laliberte seconded, authorizing the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15 of

Roseville City Code for an off-sale liquor license holder first violation within thirty-six months; with a mandatory minimum penalty of \$1,000 fine and a zero-day license suspension; for alcohol compliance failure at Super America Store #4115, located at 2785 Hamline Avenue N.

Councilmember Willmus thanked Mr. Schnobrich for his attendance and remarks.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**f. Consider Presumptive Penalty Approval – Cub Food Store Alcohol Compliance Failure**

Police Lt. Lorne Rosand reviewed the specifics of the Cub Food Store alcohol compliance failure at 2100 Snelling Avenue N, as detailed in the RCA dated September 22, 2014.

Having been notified of tonight's meeting by Lt. Rosand, no representatives were present, even though he had spoken to Mr. Ward Jackson who planned to be present and had been told to arrive earlier than indicated on the projected time on the agenda.

Laliberte moved, Willmus seconded, authorizing the Roseville Police Department to issue and administer the presumptive penalty as set forth in Section 302.15 of Roseville City Code for an off-sale liquor license holder first violation within thirty-six months; with a mandatory minimum penalty of \$1,000 fine and a zero-day license suspension; for alcohol compliance failure at Cub Food Store located at 2100 Snelling Avenue N.

In addressing the \$150 penalty for the server, Lt. Rosand advised that this had been an error on the part of the Police Department in their code book and citations, and the other violators had paid the administrative fine of \$250.00. If there is a failure to pay, Lt. Rosand noted the process was turned over to the City Attorney to proceed with charges for a gross misdemeanor for the server.

Mayor Roe and Councilmember Laliberte agreed that the employee entering a false birth date on the computer was very egregious and troubling to them.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

**14. Business Items – Presentations/Discussions**

**a. Receive Communications Division Update**

Communications Manager Garry Bowman provided an update of accomplishments during his first nine-plus months of employment with the City of Roseville (Attachment A). Mr. Bowman's presentation highlighted three areas: internal communications, increased emphasis and use of social media, and enhanced external communications.

In concluding his presentation, Mr. Bowman addressed some items planned going forward, including working with the HRA for a city-wide consistent style/graphics identity, continued promotion of the Parks and Recreation Renewal Program and projects, and the upcoming OVAL opening, OVALumination and additional winter events and initiatives, through cooperative partnering with the Roseville Visitor's Association (RVA). Mr. Bowman advised that he would also be working on communication efforts for crisis/media management, and increased use of digital video internally and with C-TV.

Discussion included areas now being addressed as they were aligned by under the administration/communications umbrella and benefits being evidenced; website testing and parties involved in providing feedback beyond employees and Councilmembers that includes advisory commissioners and several professional communicators within the Roseville community providing technical input, each providing a wide variety of user abilities.

Mr. Bowman assured Councilmembers that the Community Engagement Commission had provided many opportunities for feedback through their subcommittee; with the entire commission kept abreast of ongoing meetings and developments.

City Manager Trudgeon noted that the Commission would be doing additional work for the online portal involving community engagement; with Mr. Bowman adding that the Commission was providing critical input to the community engagement modules and working on their recommendations and potential firms to work with, anticipating their recommendation would be forthcoming to the City Council in the next few months.

Councilmember Laliberte expressed her appreciation of the community survey results being recognized as the *City News* newsletter was being expanded and updated; and questioned if there were other ways or tools available to communicate with seniors in the community.

Mr. Bowman advised that the Community Engagement Commission would be addressing that soon, to determine avenues beyond the expanded newsletter.

Additional discussion included the current "Welcome" packets and how to re-vamp it but still provide a one page informational sheet that had previously been

incorporated into those packets, and available online or through other avenues to be efficient and cost-effective to create and periodically update as indicated.

Councilmember Laliberte noted the need to provide a ready resource of City contact information for residents.

Mayor Roe noted the use of the NextDoor forum, recognizing he had observed several occasions where there were reports of criminal activity, but the Police Department was not advised in the effort to maintain the distinction between those using that forum and what the City is aware of. Mayor Roe asked staff to consider if there was an option for items that should be forwarded to the City and/or Police Department to alert them to what was occurring in a neighborhood. Mayor Roe reiterated the need to respect their ability to communicate as residents without the City monitoring everything going on.

Mr. Bowman acknowledged that there was distinct difference in what residents were posting and what the City could or should see, noting that the Community Engagement Commission was very connected to NextDoor, and he would bring that up with them at their next meeting. Mr. Bowman suggested there may be a checkbox feature that could provide the City with information as and when appropriate.

At the request of Mayor Roe, Mr. Bowman advised that the *City News* was delivered in bulk to strip malls and multi-tenant buildings, but should be going to every Roseville address. Mr. Bowman advised that concerted efforts were being made to communicate with businesses in the community, with the expanded newsletter featuring a “Business News” page to be debuted in the November/December 2014 issue.

Specific to the social media policy being developed for internal use by department staff, Mayor Roe suggested that affiliated groups (e.g. baseball associations) and other groups having connection with the City, as well as advisory commissions and other volunteer groups, also need to be made aware of the policy, since the City’s “one voice” extends beyond the walls of City Hall.

As changes in funding for communications efforts may change in the future, Mayor Roe suggested future consideration and policy discussions regarding potential advertising in the newsletter as a revenue source and to supplement costs.

Mr. Bowman thanked the City Council for hearing this update, and stated that while there was a long way to go, good first steps had been made.

**15. City Manager Future Agenda Review**

Upcoming agenda items and their preliminary assignment dates were distributed and reviewed.

Mayor Roe noted that the General Election would need to be canvassed at the November 10, 2014 meeting.

At the last meeting, Councilmember Willmus noted that he had suggested a future agenda item – sooner than later – pertaining to the Block Nurse program, suggesting Sarah Barsel provide an informational presentation. Mayor Roe suggested that may be appropriate at a future Worksession, with City Manager Trudgeon adding it to the October 20, 2014 work session.

At the request of Councilmember Laliberte, Mayor Roe advised that the Interim Use text amendment would be heard at a public hearing at the October 8, 2014 Planning Commission meeting and their recommendation to follow to the October 27, 2014 City Council meeting for consideration and action.

Councilmember Laliberte noted her previous request to discuss the results of the community survey from a budget focus; and asked that it be done soon and provides a productive dialogue in work session format versus a presentation. City Manager Trudgeon advised that it had been planned for the October 6, 2014 regular meeting, but could be moved to the October 20, 2014 work session as well.

**16. Councilmember-Initiated Items for Future Meetings**

**17. Adjourn**

Laliberte moved, Willmus seconded adjournment of the meeting at approximately 7:58 p.m.

**Roll Call**

**Ayes:** Willmus, Laliberte and Roe.

**Nays:** None.

\_\_\_\_\_  
Daniel J. Roe, Mayor

ATTEST:

\_\_\_\_\_  
Patrick J. Trudgeon, City Manager