

Police Civil Service Commission

Meeting Minutes

Monday, July 14, 2014 1:00 pm

City Hall Elm Room, 2660 Civic Center Drive
Roseville, Minnesota 55113

Commissioners Present:

Chairperson Brad VanderVegt, Commissioner Janet Henquinet and Recording Secretary Zoe Jenkins

Others Present:

Chief Rick Mathwig

1. The meeting was called to order by Chairperson VanderVegt at 1:05PM.
2. The Agenda for today's meeting was reviewed and approved as submitted.
3. Janet Henquinet was sworn in as a Police Civil Service Commissioner by Zoe Jenkins.
4. The minutes of the February 11, 2014, meeting were reviewed and unanimously approved.
5. Chief Mathwig reviewed the selection process which resulted in the eligibility list he presented for certification.

More than 200 applications were received and invited to take the written test. A scholarship was offered to those unable to pay the fee for the test. The top 72 candidates were then interviewed. 48 were selected from the interview process and invited to additional interviews. Three finalists were selected for certification. One of the three has accepted a position in another community. Two candidates were presented for certification. Chief Mathwig described the qualities of these two candidates. Both individuals bring top skill and talent and either would be an asset to the department. Chief Mathwig and the commissioners were impressed and pleased with the selection process and its ability to select quality personnel.

It was moved and seconded to certify the eligibility list of two candidates.

6. There being no further business the meeting was adjourned at 1:35PM.

Respectfully submitted,
Zoe Jenkins
Recording Secretary
July 15, 2014