

# Police Civil Service Commission

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## Meeting Minutes

**Monday, February 1, 2016 1:00 pm**

City Hall Elm Room, 2660 Civic Center Drive  
Roseville, Minnesota 55113

**Commissioners Present:**

Commissioner Janet Henquinet, and Recording Secretary Zoe Jenkins

**Others Present:**

Chief Rick Mathwig

1. The meeting was called to order by Acting Chairperson Henquinet at 1:05pm.
2. The Agenda for today's meeting was reviewed and approved.
3. The minutes of the May 11, 2015 meeting were reviewed and approved.
4. Janet Henquinet was welcomed to the commission as a returning member for a second three year term. The city attorney advised that formal swearing in was not required for a returning member.
5. Chief Mathwig reviewed his department's current staff status. One opening exists. He will begin an open hiring process which will follow the same process used 2015. He indicated some current CSO's, Reserves and Interns may be interested in applying
5. There being no further business the meeting was adjourned at 1:20pm.

Respectfully submitted,

Zoe Jenkins  
Recording Secretary  
February 4, 2016